

The Language and Music School: Private and Semi-Private Lesson Policy

Lesson Scheduling & Tuition

- Your tuition reserves a **weekly lesson time**, which is held exclusively for you and **is not available to other students**.
- Tuition is **due monthly**, on the **1st of each month**, or another agreed-upon recurring date.
- Tuition is **not prorated or refunded** for missed lessons.
- Tuition is based on a **monthly rate**, not per lesson. Some months may have 3, 4, or 5 lessons—your rate remains the same.
- **Holiday closures and school breaks** are already factored into the monthly tuition rate.

Payment & Billing

- A **valid credit card** is required to be kept on file for **automatic billing** on the 1st of each month (or your agreed monthly billing date).
- If a balance remains, we may charge again within the same month to cover it.
- To discontinue lessons, please provide **at least 30 days' notice** before your next billing date.
- If you cannot discontinue lessons right away, but are welcome to **switch schedules, subjects, or instructors** at any time.

Rates & Fees

- **One-Time Registration Fee:** \$150
- **Private Lessons** (60 minutes, weekly, Students may choose to take **two 30-minute lessons per week** at the same monthly rate): \$325/month per student
- **Semi-Private Lessons** (60 minutes, weekly, 2-4 students): \$190/month per student
- **30-minute weekly lessons are not currently offered.**

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Make-Up Lesson Policy

- **Unlimited make-up lessons** are available. All make-up lessons must be taken **within one month** of the original date. For semi-private lessons, all students have to cancel a lesson in order to make it up.
- Cancellations must be made **by 6pm the day before their lesson** to qualify for a make up lesson.
- **Same-day cancellations are not eligible for make-up lessons, except in cases of sudden illness.** In such cases, we require a **signed doctor's note** in order to consider a make-up. Please notify us as early as possible. While we understand that emergencies happen, our instructors often set aside this specific time—and in some cases, make a special trip—for your lesson.

Contacting Teachers

- To contact your teacher, please **email** us at:
[✉ languageandmusicschool@gmail.com](mailto:languageandmusicschool@gmail.com)
(Include "Attn: [Teacher's Name]" in the subject line.)
- Students and families **may not contact teachers directly** or exchange personal contact information.
- All teachers are under a **non-compete agreement** and may not teach students outside the school, during or after enrollment. This policy is enforced to the fullest extent of the law.
- Our teachers and staff are highly trained professionals who have been rigorously screened before being accepted as staff at our school.

Media Consent

- By attending the school, you consent to the **use of photos and videos** taken during lessons for promotional materials, teaching content, and social media.

The Language and Music School reserves the right to update or modify these policies at any time. **By enrolling and continuing lessons, students and families agree to the current version of our policies.** A signature is not required for policy acceptance. We recommend reviewing our policies regularly